

WEDDING APPLICATION

Smith Chapel

Phone: (814) 898-6609

Fax: (814) 898-6608

Name (*Bride*): _____

Address: _____

Telephone (*H*): _____ (*W*) _____

Email: _____ Cell Phone: _____

Name (*Groom*): _____

Address: _____

Telephone (*H*): _____ (*W*) _____

Email: _____ Cell Phone: _____

Date of Wedding: _____

Time of Reservation: _____

Time of Ceremony: _____

Number of Guests: _____

Date of Rehearsal: _____

Time of Rehearsal: _____

Name & Phone number of Officiant: _____

Denomination (Church of Ordination): _____

Address: _____

Telephone: _____

SMITH CHAPEL ARRANGEMENTS

Organist: _____ Phone _____

Florist: _____ Phone: _____

Will you be renting anything from Protestant Campus Ministry? _____

Which Items? _____

Smith Chapel Capacity: 150

In order to confirm your reservation the Chapel, you must sign and return the reservation form along with the payment of the rental charge. The form must include the name of the officiant you have engaged. Arrangements with the organist and florist may be completed later.

AFFILIATION: Student _____ Grad Student _____
Alumnus _____ Employee _____
Other _____

How did you hear about the Smith Chapel: _____

Signature: _____

Date: _____

FOR OFFICE USE ONLY

Reservation Fee Received From: _____

Date Received: _____

Receipt #: _____

Confirmation Letter Sent: _____

Date: _____ Persons Attending: _____